



GRAIG COMMUNITY COUNCIL

Summons and Agenda for Full Council Meeting to be held at the Graig Community Hall Bassaleg **6.30pm** 2012.

Dear Councillor,

A meeting of the Graig Community Council will be held at the Bassaleg Community Centre on Wednesday 27th June 2012 at **18.30** hrs (prompt)

- 1. To receive apologies for absence.**
- 2. To receive public representations if required.**
- 3. To interview candidates for Community Councillor vacancy**
- 4. To approve and sign the minutes of the meeting held on Wednesday 30th May 2012.**
- 5. Clerk's Report:** Discussions if necessary (see separate report)
- 6. Projects:**
 - a. Bassaleg CC
 - b. Caerphilly Rd/Close Junction landscaping
 - c. Play areas refurbishment
- 7. Reports:**
 - a. Police
 - b. Newport City Councillors
 - c. Graig Community Centre (AGM minutes for approval)
 - d. Rhiwderin Community Centre (AGM minutes for approval)
 - e. Best Kept Villages Group
 - f. Allotments (update on recent meetings)
 - g. Play Areas
 - h. Burial Board (letter from Clerk)
- 8. Items for forthcoming agendas:**
 - a. LDP secondary applications for candidate sites response if necessary (July 13th meeting)
 - b. **Review of NCC Community Charter and action plan (July 13th meeting)**
- 9. Planning:**
 - a. **CONEX/12/0591 – Pollarding of ash tree in rear garden protected by tree preservation order 1/79. Site: 6 Ffos-y-fran Close, Bassaleg, Newport. NP10 8HY. Application Type: Tree Preservation Order.**
- 10. Items for Discussion/Action:**
 - a. Update on Jubilee walk commemoration (JH)
 - b. Erection of bollards on Wentworth Lane
 - c. Installation of bollards on Laurel Road
 - d. Signing off of Annual Return for accounts to be sent to external auditor (**VAT Refund will be £6942.13**)
 - e. Review of Council's policy and procedures
 - f. Review of the need to employ a Caretaker/Manager to oversee the running of both Community Centres
 - g. Chairman's allowance
 - h. Review of Clerks hours of work
 - i. Compilation of wish list
 - j. Update on Liaison meeting including Councillor training
 - k. Pentrepoeth schoolchildren's concert at Graig Hall
 - l. Questionnaire regarding Community Governors

11. Correspondence for Information:

NCC Planning information, NCC minutes & agenda for meeting 26th June 2012, CPRW magazine, Public Services Ombudsman annual report, [letter of thanks from Pentrepoeth School](#), [NCC poster showing details of Brownfield Walks](#).

12. Accounts for Payment:

Clerk salary and expenses for June 2012	£1343.02
C Ricci – bin cleaning, litter picking & maintenance June 2012	£310.00
Steve Rose – decoration to Graig Hall	£104.00
Welsh Water – Bassaleg allotment site charges	£52.90
Newport City Homes – monthly charge for grass cutting at Fort View May 2012	£212.04
Newport City Homes - monthly charge for grass cutting at Fort View June 2012	£212.04
Combined Playgroup Services Ltd – annual playgrounds inspection	£216.00
HMRC - PAYE & NI for Apr-Jun	£1139.59
R Charles Plastics – maintenance to Graig Hall car park & notice boards	£450.00
Total Floor Care – refurbishment to main hall wooden floor in Rhiwderin CC	£2910.60

Receipts

None

13. Dates of next meetings:

Planning & Environment Meeting – Wednesday 11th July 2012
Full Council Meeting – Wednesday 25th July 2012

14. Urgent Business not on discussed above.

Yours faithfully,

Sian Davies – Clerk to the Graig Community Council

Compiled 22.06.12

Updated 27.06.12

Please note: This agenda is subject to change due to late additions of planning application details and urgent matters to be dealt with which may arise from time to time. Every effort is made for this to be an accurate reflection of the matters for discussion at the time of publishing.