

GRAIG COMMUNITY COUNCIL

SUMMONS & AGENDA – 27th July 2011

Dear Councillor,

A meeting of the Graig Community Council will be held at the Bassaleg Community Centre on Wednesday 27th July 2011 at 19.00hrs (prompt)

1. **To receive apologies for absence.**
2. **To receive public representations if required.**
3. **To approve and sign the minutes of the meeting held on Wednesday 29th June 2011.**
4. **Clerk's Report:** Discussions if necessary (see separate report).

5. **Projects - Bassaleg CC (CW DE AW LF) (2 quotes for replacement windows & doors received)**
Improvements to junction area of Caerphilly Road and Caerphilly Close
Priority List

6. Reports:

1. Newport Police
2. Newport City Councillors
3. Graig Community Hall (auditor's report)
4. Rhiwderin Community Centre (recommendation for new boiler & auditor's report)
5. Best Kept Villages Group (email from group)
6. Allotments
7. Play Areas (review of quotes for replacement swing at Fort View)
8. Burial Board (annual accounts received)

7. Items for next agenda if agreed

Tree planting – Deferred to August 31st for autumn planting arrangements (budget remaining £2050)

Full review of play park needs – August 10th Planning & Environment meeting

Budgeting for projects & halls refurbishments – August 10th Planning & Environment meeting

8. Planning

None to date.

9. Items for discussion and action

Request to defer suitable issues to the Planning & Environment meetings to ease pressure on Full Council Meetings.

Invitation to join in Jubilee celebrations for 2011.

Quote for completion of planter refurbishment

10. Correspondence for information.

NCC planning information, Annual report of the Public Services Ombudsman, Glasdon catalogues.

11. Accounts for payment.

Clerk salary and expenses for July 2011	£1354.75
C Ricci – bin cleaning, litter picking & maintenance July 2011	£250.00
BBM – Annual inspection Graig CC	£324.00
BBM – Annual inspection Rhiwderin CC	£222.00
Nigel Davies Accountants – 3 invoices for audits to Council and both CC's accounts	£786.00
NCC – Cost of litter bin for Laurel Drive	£120.00
Staples – Office supplies	£90.85
Greenmoor Nurseries – Hanging Baskets for both CC's	£264.00
M&M Gas Services – Repair heating fault to Graig CC Boiler	£179.04
Steve Ambler – Tree consultancy Wentworth Lane	£354.00
Marine Shipping – New notice boards & planters refurbishment	£1718.40
Mr S Rose – Redecoration to Graig Hall toilets	£585.00
Receipts	
NCC – Concurrent Payment for 2011/12	£10550.00

12. Any other business.

None to date.

13. Dates of next Meetings:

Planning Meeting - Wednesday 10th August 2011
Full Council Meeting - Wednesday 31st August 2011

Yours faithfully,
Sian Davies
Clerk to the Graig Community Council