

STOW BEDON & BRECKLES PARISH COUNCIL

Minutes of a Meeting of Stow Bedon & Breckles Parish Council on Monday, 14 September 2015 at 7.30 p.m. in Caston Village Hall.


Present: Councillors: Phil Childs (Chairman), Lee Pilkington, Andrew Hayward,
John Morfoot, Jonathan White.
Julian Gibson (Clerk)

- 1 Apologies for absence. It was agreed to accept the reasons for absence offered by Councillor Howe and Councillor Jessett.
- 2 Declarations of interest.
- 3 Dispensations. None.
- 4 Public participation session. None.
- 5 Minutes. The minutes of the meeting held on Monday, 20 July 2015 were confirmed and signed.
- 6 Matters arising. [8] **Watton Road, Watton to Stonebridge. Proposed 50 mph speed limit.** NCC Highways has written a detailed response to the objections raised by the Council, making it clear that they intend to go ahead with their proposal whatever. The Clerk will respond saying that the Council has already made its objections clear, and that the decision already taken by NCC is based on inadequate statistics; they have no evidence that the accidents which have occurred were as a result of vehicles travelling within the present speed limit, and reducing this would make no difference if they were already exceeding the limit.
- 7 Correspondence. The following correspondence was received:
 - 7.1 Norfolk Constabulary: *Parish/Ward Crime Statistics* - 1-30 June 2015.
 - 7.2 Came & Company: *Important Client Announcement*.
 - 7.3 Breckland Council: *Email confirming the £9.11 compensation for reduction in glass recycling credit for 2014/15 will be added to the 2015/16 payment*.
 - 7.4 HM Revenue & Customs: *Outstanding expenses and benefits forms P11D and P11D(b): you need to act now to minimise or avoid penalties*.
 - 7.5 Barclays Bank Plc: *Your Community Account Statement* - 30 May - 31 July 2015.
 - 7.6 Barclays Bank Plc: *Your Active Saver Account Statement* - 30 May - 31 July 2015.
 - 7.7 Norfolk County Council: *Highway and Community Ranger visit* - w/c 14 September 2015.
 - 7.8 Norfolk Constabulary: *Parish/Ward Crime Statistics* - 1-31 July 2015.
 - 7.9 Mid Norfolk Citizens' Advice Bureau: *Appeal letter*.
 - 7.10 Planning Services, Breckland Council: *Letter re: contributions from developers for open space/pay equipment*.
 - 7.11 *Clerks & Councils Direct* - September 2015.
 - 7.12 Barclays Bank Plc: *Your Community Account Statement* - 1-28 August 2015.
- 8 Planning.
 - 8.1 **3PN/2015/0045/UC: Home Farm, Stow Bedon.** Application for Change of use of agricultural building to dwelling (Permitted Development). It was noted that the Clerk has responded "no objection" under his delegated authority.
 - 8.2 **3PL/2015/0461/F: Land forming a part of the Sandwade Estate, Stow Bedon.** Construction of a 2 storey dwelling, ancillary external works & detached Cart Lodge & integral store. Planning Permission dated 26 August 2015 was received.
 - 8.3 **3PL/2015/0950/O: Chapel Farm, Mere Road, Stow Bedon.** Application for Erection of dwelling. It was resolved that the Council had no objection.

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- 8.4 **3PL/2015/0975/F: Heath Farm, Breckles Heath, Stow Bedon.** Application for Proposed Mobile Home. It was **resolved** that the Council had no objection.
- 9 **Pingo Trail lay-by and Car Park.** David Jacklin, NCC Highway Engineer, had declined to consider any alteration to the entrance to the Car Park without bothering to meet and discuss this with the Council. It was felt that he did not understand what the Council's proposal really involved, and the Clerk was asked to try once again to arrange a site meeting with him.
- 10 **External Auditor's report.** The External Auditor's "clean" report for the year ended 31 March 2015 was **received**. The Clerk will now display the Annual Return and statutory notice on the parish notice boards.
- 11 **Clerk's Annual Appraisal.** The Chairman confirmed that he had carried out an Annual Appraisal of the Clerk's performance, assessing it as being fully satisfactory. It was **agreed** to accept his recommendation that, in accordance with his contract, w.e.f. 20 September 2015 he is awarded an additional Spinal Column Point to take him to SCP 20, which would increase his pay rate by 34.9p/hour or £75.38 p.a., making the total salary £2,138.40 p.a. This increase is within the planned budget.
- 12 **Finance.**
- 12.1 **Clerk's salary.** It was **resolved** that cheques numbered 100675 & 100676 totalling £555.32 (salary for 1 July 2015 to 30 September 2015: £518.06; Mileage Allowance Payment for 13 July 2015 to 7 September 2015: £37.26 (of which £1.13 is the VAT element)) to the Clerk and HM Revenue & Customs be signed. (*Local Government Act 1972 s. 112(2)*)
- 12.2 **Clerk's reimbursement.** It was **resolved** that cheque number 100677 for £8.01 (Postage & Telephones) to the Clerk be signed, as reimbursement for items paid on behalf of the Council for 13 July 2015 to 7 September 2015. (*Local Government Act 1972 s. 111*)
- 12.3 **Election cost.** It was **resolved** that cheque number 100678 for £75.00 to Breckland Council be signed in settlement of their invoice no. 0000767342 for the cost of the uncontested election on 7 May 2015. (*Representation of the People Act 1983 s. 36(5)*)
- 12.4 **Monthly Financial Report.** The report for the month ending 31 August 2015 was **received**.
- 13 **Matters for consideration at next meeting.** None.
- 14 **Next meeting.** The next meeting of the Parish Council, was **confirmed** as **Monday, 19 October 2015** at 7.30 p.m. in Caston Village Hall.

Confirmed:


 hee P. Childs, Vice -
Phil Childs, Chairman

19 October 2015

Scheduled future Meeting dates:

Monday, 19 October 2015	Monday, 14 December 2015	Monday, 15 February 2016
Monday, 16 November 2015	Monday, 18 January 2016*	Monday, 14 March 2016

*If needed