

# STOW BEDON & BRECKLES PARISH COUNCIL

06 October 2016

**Members of the public are invited** to attend a Meeting of Stow Bedon & Breckles Parish Council to be held in Caston Village Hall, The Street, Caston, NR17 1DD, on Monday, 17 October 2016 at 7.30 p.m. for the purpose of transacting the following business.



Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

## Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **To confirm** and **sign** the minutes of the Meeting held on Monday, 19 September 2016.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
  - 6.1. [6.1] **Highway matters.** Having provided more information, NCC Highways has now managed to find the verge subsidence and the missing sign, and are deciding whether to take any action.
  - 6.2. [13] **External Audit.** The External Auditor has amended his comments, and the Clerk has published the documents as required.
7. **To receive** Correspondence (pre-circulated).
8. **To receive** Planning Applications, planning decisions and correspondence, and **to decide** on comments to be made where necessary.
  - 8.1. **3PL/2016/1103/HOU: Heath Farm, Breckles Heath, Stow Bedon.** Application for Proposed extension to existing dwelling. **To note** that the Clerk has responded "No objection" under his delegated powers.

- 8.2. **3PL/2016/0901/F: Waters Edge, Mere Road, Stow Bedon.** Erection of bespoke energy efficient house and garage. Notice that this application has been withdrawn dated 5 October 2016.
9. **To receive** a report from Councillors Hayward and White about the Breckland Local Plan Working Group meeting and its outcome, and **to consider** the impact on the parish and any resultant action the Council might take.
10. **To consider** making a response to the consultation on the Breckland Local Plan Preferred Sites and Settlement Boundaries proposals.
11. **To receive** a document giving legal advice on the Government's proposals for *Precept Consultation* from the Norfolk Association of Local Councils and **to consider** responding to the Government's Technical Consultation Paper on *The 2017/18 Local Government Finance Settlement* as a result.
12. **To receive** a report on the progress of the Village Appraisal.
13. **To consider** possible use of the Mere Road telephone kiosk.
14. **To consider** changing the venue for future Council Meetings.
15. **To consider** arranging for the graffiti inside the bus shelter to be painted over or cleaned.
16. **To note** that under the Pensions Act 2008 the Council must put staff who (a) earn over £192 per week (or £833 per month), (b) are aged 22 or over, and (c) are under state pension age, into a pension scheme and pay into it ('automatic enrolment') and that the Council's staging date is 1 April 2017. The Clerk does not meet all of these criteria, but could ask to join a pension scheme, and within six weeks after the staging date the Council must write to ask him to tell the Council in writing if he wants to do this. Within five months after the staging date the Council must complete an on-line declaration of compliance.
17. **Finance.**
- 17.1. **To approve** payment of £103.82 (£86.52 + £17.30 VAT) to Glasdon UK Limited in settlement of invoice no. 716876 for a dog waste bin.
- 17.2. To vire £115.00 from the Contingency to the Other budget line to cover the cost of the new dog waste bin.
- 17.3. **To receive** the Monthly Financial Report.
18. **To decide** on any matters for consideration at next meeting.
19. **To confirm** the date of the next meeting as Monday, 14 November 2016, at 7.30 p.m., in Caston Village Hall.

**Scheduled future Meeting dates:**

Monday, 14 November 2016	Monday, 20 February 2017
Monday, 12 December 2016	Monday, 20 March 2017
Monday, 16 January 2017*	

\*If needed