

STOW BEDON & BRECKLES PARISH COUNCIL

7 May 2015

Members of the public are invited to attend a Meeting of Stow Bedon & Breckles Parish Council to be held in Caston Village Hall, The Street, Caston, NR17 1DD, on Monday, 18 May 2015 at 8.00 p.m. for the purpose of transacting the following business. (Note: The Annual Parish Meeting will be at 7.30 p.m.)

Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

Note: Before the meeting, newly elected Councillors will sign their Declaration of Acceptance of Office forms.

Agenda

1. **To elect** a Chairman of the Council.
2. **To receive** the Chairman's declaration of acceptance of office, or if not then received, to decide when it shall be received.
3. **To elect** a Vice-Chairman of the Council.
4. **To consider accepting** the reasons for any apologies for absence.
5. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
6. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
7. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
8. **To confirm** and **sign** the minutes of the Meeting held on Monday, 16 March 2015.
9. **To report** matters arising from the minutes not on the agenda: **for information only.**
 - 9.1. [6.1.1, meeting dated 16 February 2015] **B1111 past Breckles Church.** The two blocked gullies have at least been cleared and appear to be working satisfactorily.
10. **To receive** Correspondence (pre-circulated).
 - 10.1. BT: *Adopt a kiosk for as little as a £1.*
 - 10.2. The Pensions Regulator: *Act now: you have new legal duties.*
 - 10.3. Campaign to Protect Rural England: *CPRE Norfolk Light Pollution Survey, Guidance Note and Conference.*
 - 10.4. Norfolk Association of Local Councils: *Subscription Form 2015/16.*

- 10.5. Norfolk Association of Local Councils: *Election of members of the Norfolk Association of Local Councils Executive Committee.*
 - 10.6. Department for Communities and Local Government: *Changes to the smaller authorities' local audit and accountability framework: a guide.*
 - 10.7. Information Commissioner's Office: *Certificate of Registration.*
 - 10.8. Came & Company: *Council Matters - Spring 2015.*
 - 10.9. Breckland Council: *Payment Remittance Advice.*
 - 10.10. Norfolk County Council: *Highways and community Ranger Visit.*
 - 10.11. Barclays Bank Plc: *Community Account Statement - 28 February - 31 March 2015.*
 - 10.12. Barclays Bank Plc: *Active Saver Account Statement - 28 February - 31 March 2015.*
 - 10.13. Breckland Council: *Recycling Payment 2014-15.*
 - 10.14. Norfolk County Council: *Stow Bedon: Watering Farm. (Copy letter from Senior Engineer, Highways Development Management to Planning, Breckland Council).*
 - 10.15. Norfolk County Council: *Email concerning proposal to introduce 50 m.p.h. speed limit between Watton and Wretham.*
 - 10.16. Norfolk County Council: *Better Broadband for Norfolk Information Sheet 20.*
 - 10.17. Norfolk Association of Local Councils: *Annual Joint Summer Conference.*
 - 10.18. Jason Parker: *Housing in the Village.*
 - 10.19. Barclays Bank Plc: *Community Account statement - 1-30 April 2015.*
 - 10.20. Barclays Bank Plc: *Active Saver Account statement - 1-30 April 2015.*
 - 10.21. Breckland Council: *Open Space and Play Space Provision and Improvement.*
 - 10.22. *Clerks & Councils Direct.*
 - 10.23. Breckland Council: *Recycling Credit advice.*
11. **To receive** Planning Applications, planning decisions and correspondence (including those detailed below), and **to decide** on comments to be made where necessary.
 - 11.1. **3PL/2015/0081/F: Stone Leigh, Cottage Mere Road, Stow Bedon.** Erection of detached cottage style dwelling. Planning Permission dated 19 March 2015.
 - 11.2. **3AG/2015/0012/AG and 3AG/2015/0013/AG: Breckles Farm Site, Breckles Heath.** Applications under The Town and Country Planning (General Permitted Development) Order 1995 for Erection of Poultry Arcs. **To note** that the Clerk has responded under his delegated authority, reinforcing the Council's objections to these developments..
 - 11.3. **3PL/2015/0461/F: Land forming a part of the Sandwade Estate, Stow Bedon.** Application for Construction of a 2 storey dwelling, ancillary external works & detached Cart Lodge & integral store.
 12. **To consider** filling the vacancy on the Council (resulting from there being insufficient nominations at the recent election) by co-option.
 13. **To note** that on 26 March 2015 Breckland Council sealed a Notice under Section 75 of the Local Government Act, 1972, changing the name of the parish from the *Parish of Stow Bedon* to the *Parish of Stow Bedon and Breckles*. The Clerk will lodge a copy of this Notice at the Norfolk Record Office, and also keep one in the files.
 14. **To approve** the Receipts & Payments Account 2013/2014.
 15. **To receive** the report of the Internal Auditor.
 16. **To approve** and **sign** the Accounting statements and Annual Governance Statement in the Annual Return for the year ended 31 March 2014, and **to agree** the Bank Reconciliation and Explanation of variances.
 17. **To appoint** the Internal Auditor for 2014-2015.
 18. **To appoint** the Trustees of the Stow Bedon Fuel Allotment Charity.

19. Finance.

- 19.1. **To approve** payment of £150.00 to Stow Bedon Parochial Parish Council as a grant towards the cost of maintaining the burial ground.
- 19.2. **To approve** payment of £150.00 to Breckles Parochial Parish Council as a grant towards the cost of maintaining the burial ground.
- 19.3. **To approve** payment of £97.42 to Norfolk Association of Local Councils, being the annual subscription for 2015/16.
- 19.4. **To approve** payment of £32.75 to the Society of Local Council Clerks, being this parish's share of the Clerk's Annual Subscription.
- 19.5. **To receive** the Monthly Financial Report.

20. **To decide** on any matters for consideration at next meeting.

21. **To confirm** the date of the next meeting as Monday, 15 June 2015 at 7.30 p.m. in Caston Village Hall.

Future Meeting dates:

Monday, 20 July 2015	Monday, 19 October 2015	Monday, 18 January 2016*
Monday, 17 August 2015*	Monday, 16 November 2015	Monday, 15 February 2016
Monday, 14 September 2015	Monday, 14 December 2015	Monday, 14 March 2016

*If needed