

STOW BEDON & BRECKLES PARISH COUNCIL

8 March 2015

Members of the public are invited to attend a Meeting of Stow Bedon & Breckles Parish Council to be held in Caston Village Hall, The Street, Caston, NR17 1DD, on Monday, 16 March 2015 at 7.30 p.m. for the purpose of transacting the following business.

Julian Gibson

Clerk to the Council

The Jays, Watton Road, Wretham, Thetford, NORFOLK IP24 1QS (01953 499980)

Agenda

1. **To consider accepting** the reasons for any apologies for absence.
2. **Declarations of interest** in items on the agenda. Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests or Other Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate in the whole of an agenda item in which they have an Interest. In the interests of transparency, Members may also wish to declare any other interests they have in relation to an agenda item, in support of the seven Nolan Principles, namely Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty and Leadership.
3. **To consider** any applications made by Members for a dispensation to allow them to participate in and vote on an agenda item in spite of a Disclosable Pecuniary Interest.
4. **Public participation session.** The Council's Standing Orders allow members of the public to make representations, answer questions, and give evidence in respect of any item of business included in the agenda. This session should not exceed 20 minutes, and members of the public are requested to keep their comments brief. Please note that the Council is unable to make a decision binding in law at this meeting unless the item is already included on the published agenda. It can, though, place the matter on the agenda for discussion at a future meeting.
5. **To confirm** and **sign** the minutes of the Meeting held on Monday, 16 February 2015.
6. **To report** matters arising from the minutes not on the agenda: **for information only.**
 - 6.1. [6.1] **Parish Name.** Breckland Council's General Purposes Committee agreed to the Council's request for the name of the Parish to be changed to Stow Bedon & Breckles, and has recommended that the council make an Order to effect this.
7. **To receive** Correspondence (pre-circulated).
8. **To receive** Correspondence (pre-circulated).
 - 8.1. Mazars: *Mazars LLP Appointed Auditor to Stow Bedon & Breckles Parish Council - Change of office address and key contact.*
 - 8.2. Came & Co: *Renewed Insurance Policy documents.*
 - 8.3. Magpas, Helimedi: *Appeal letter.*
 - 8.4. Norfolk Citizen's Advice Bureau: *Appeal.*
 - 8.5. *Clerks & Councils Direct - March 2015.*
 - 8.6. Barclays Bank Plc: *Your Business accounts - at a glance - 27 February 2015.*
 - 8.7. Barclays Bank Plc: *Your Community Account Statement - 1 January - 27 February 2015.*
 - 8.8. Barclays Bank Plc: *Your Active Saver Account Statement - 1 January - 27 February 2015.*

9. **To receive** Planning Applications, planning decisions and correspondence (including those detailed below), and **to decide** on comments to be made where necessary.
10. **To receive** an update on the *Breathing new life into St Botolph's campaign*.
11. **Finance.**
- 11.1. **To approve** payment to the Clerk and HM Revenue & Customs totalling £606.33 (salary for 1 January 2015 to 31 March 2015: £515.75; Mileage Allowance Payment for 8 December 2014 to 8 March 2015 £72.58 (of which £2.20 is the VAT element), Annual Telephone Allowance £18.00).
- 11.2. **To approve** payment of £8.26 (Postage & Telephones: £3.26; Heating for Meetings: £5.00) to the Clerk as reimbursement for items paid on behalf of the Council for 8 December 2014 to 8 March 2015.
- 11.3. **To receive** the Monthly Financial Report.
12. **To decide** on any matters for consideration at next meeting.
13. **To confirm** the date of the next meeting as Monday, 20 April 2015 at 7.30 p.m. in Caston Village Hall.

Future Meeting dates:

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|-------------------------|---------------------------|--------------------------|
| Monday, 18 May 2015** | Monday, 14 September 2015 | Monday, 18 January 2016* |
| Monday, 15 June 2015 | Monday, 19 October 2015 | Monday, 15 February 2016 |
| Monday, 20 July 2015 | Monday, 16 November 2015 | Monday, 14 March 2016 |
| Monday, 17 August 2015* | Monday, 14 December 2015 | |

*If needed

**Annual Parish Meeting & Annual Meeting of the Parish Council