

HORSLEY PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD ON MONDAY 17 November 2014 AT 7.00PM IN THE WI/VILLAGE HALL

- 0627. PRESENT:** Cllr M D Senior, Chairman of the Council together with Cllrs C Rodgers, D Lillie, A Turnbull and P Taylor
In attendance: County Councillor Paul Kelly
Mrs M Senior, Clerk to the Council
- 0628. APOLOGIES FOR ABSENCE.** Cllrs S Lynch
- 0629. DECLARATIONS OF INTEREST.** Cllr C Rodgers declared a personal interest in matters relating to Legacare under correspondence.
- 0630. MINUTES.** It was proposed by Cllr P Taylor, seconded by Cllr D Lillie and AGREED that the minutes of the meeting held on 15 September 2014 be signed as an accurate record.
- 0631. ATTENDANCE BY P C CROSS, NORTHUMBRIA POLICE.** PC Cross attended the meeting to discuss the ongoing problems with speeding in Horsley. It was noted that due to the closure of Ovingham Bridge, the majority of the traffic is going through Wylam. Data lines have been laid in Wylam which currently has the advisory 20mph limit. This is temporary although Northumberland County Council is currently rewriting its policy to allow 20mph limits on through routes. This should be available in January 2015. Requests for 20mph limits are criteria based and there needs to be a proven case that this is necessary. Wylam can support this data due to the increase in traffic. Northumbria Police currently have 2 speed guns and recruit members of the public to use these through the Community Speedwatch scheme. This work supplements the enforcement currently carried out by the police.
Councillor Paul Kelly advised that he offered to provide funding from his small schemes allowance for chicanes in the village several years ago and this was rejected by the Parish Council at the time. This offer is still open however it would need the full backing of the Parish Council and the residents (80% in favour to make a case to NCC). If the Parish Council would like to pursue chicanes or other forms of traffic calming in the village then an official letter would need to be sent to Margaret Robinson NCC advising that the Parish Council wish to pursue this. A consultation process would then follow. It was agreed to pursue a chicane at each end of the village with possible bollards that could be removed during harvest time. All Parish Councillors to look at various options of traffic calming in the local area and bring to a meeting to be held before the January meeting of the Parish Council. A public meeting would then be held with residents to gauge their views.
Due to speeding traffic between 7.30am – 9.00am, PC Cross was asked to carry out random speed checks.
- 0632. MATTERS ARISING.**
- a) **PLANNING APPLICATIONS.** Minute 0621c refers. It was noted that the application relating to the Crown and Anchor was going to committee on 20 November with the recommendation that it is approved. A copy of the planning report will be forwarded by email to all councillors.
 - b) **HORSLEY BANKS FARM.** Minute 0621b refers. It was noted that the main house is now boarded up and the old stables, which form part of the enforcement notice to be removed, had the roof removed although the walls are still standing.
- 0633. RESIDENTS** present raised a number of matters and where relevant they are listed together with the actions that will be taken, if required. In due course if necessary, reports will be made back to Council.
- a) **FOOTPATH REPORT.** It was noted that the footpath from Horsley Marsh to the A69 had been ploughed by the farmer.
 - b) **FLY TIPPING.** It was noted that there had been some fly tipping at the bottom of the Two Hoots road and also packages of meat had been dumped at the west end of the village by the A69 flyover. These issues will be reported to NCC via the online system.
 - c) **BUS SHELTER.** It was noted that the bus shelter at High Barnes needed to be swept out.
- 0634. CORRESPONDENCE.** All correspondence and information items received since the September meeting had been listed on the agenda and most of this correspondence had been circulated by email.
- 0635. NORTHUMBERLAND LOCAL HEROES –** Northumberland County Council had launched a new recognition scheme for people for contribute exceptionally to their community. Information had been circulated to all Parish Councillors.
- 0636. NORTHUMBERLAND COUNTY COUNCIL – TOWN AND PARISH COUNCIL WEBSITE.** A new web portal has been produced specifically as a tool to help Town and Parish Councillors and Clerks. Information circulated.
- 0637. NORTHUMBERLAND LOCAL PLAN CORE STRATEGY.** The next stage of consultation on this document will commence on 12 December and run to 11 February 2015.
- 0638. PLANNING APPLICATIONS.**

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- a) **PLANNING DECISIONS/APPLICATIONS.** Details of planning decisions and applications as circulated were AGREED by all Councillors and are listed below:-

| REFERENCE | ADDRESS | DESCRIPTION | DECISION |
|--------------|--|--|------------------|
| 14/02710/FUL | Land to the rear of the Crown and Anchor | Erection of single dwelling and detached garage. | Decision awaited |

0638. FINANCE

- a) **ACCOUNTS FOR PAYMENT.** It was proposed by Cllr D Lillie, seconded by Cllr P Taylor and AGREED accounts on the list as circulated be paid.

| PAYEE | DESCRIPTION | NET OF VAT | VAT | CHEQUE AMOUNT | CHEQUE NO |
|-------------------------------|------------------------------|------------|------|---------------|-----------|
| Mrs A Senior | Clerical Services | 333.47 | | 333.47 | SO |
| RBL Poppy Appeal | Wreaths x 3 | 51.00 | | 51.00 | 000789 |
| HM Revenue Customs | PAYE | 83.20 | | 83.20 | 000790 |
| Mrs A Senior | Play Area inspection | 75.00 | | 75.00 | 000791 |
| Northumberland Estates | Play area annual rent | 150.00 | | 150.00 | 000792 |
| RBL Poppy Appeal | Wreath | 30.00 | | 30.00 | 000793 |
| Mrs A Senior | Postages | 20.31 | | 20.31 | 000794 |
| Amazon | Litter pickers | 35.45 | 7.05 | 42.50 | 000795 |
| Tyne Valley Home Improvements | Repairs to play area fencing | 981.35 | | 981.35 | 000797 |

INCOME RECEIVED

| NAME | DESCRIPTION | AMOUNT | DATE |
|-------------------|-------------|---------|----------|
| Lloyds Bank | Interest | 0.46 | 10.10.14 |
| Lloyds Bank | Interest | 0.51 | 10.11.14 |
| Northumberland CC | Precept | 4500.00 | 15.09.14 |

- b) **ACCOUNTS UP TO 30 SEPTEMBER 2014.** It was proposed by Cllr C Rodgers, seconded by Cllr D Lillie and agreed to accept the accounts and budget report for the period ended 30 September 2014.
- c) **TO AGREE THE PRECEPT FOR THE YEAR 2015-16.** It was proposed by Cllr C Rodgers, seconded by Cllr D Lillie and AGREED to levy a precept of £10300.00 for the coming financial year 2015-16.
- d) **ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2014.** The following issues had been raised by BDO LLP during their audit of the annual return for the year ended 31 March 2014.
- **Minor Issue** – The Parish Council included grant monies received in box 2 rather than box 3, other receipts.
Action by Parish Council – Grant monies to be included in box 3 in future years.
 - **Minutes** – The Parish Council's minutes submitted for audit purposes had not been initialled by the person signing the minutes.
Action by Parish Council – As the minute book has loose leaf pages; these will be consecutively numbered and initialled by the person signing the minutes.
 - **Internal Auditor's Recommendations** – The internal auditor had noted a several issues in the financial systems of the council. A letter had been sent to BDO LLP addressing the issues.
Action by Parish Council – All invoices to be presented with cheques for payment at each meeting. It was proposed by Cllr M D Senior, seconded by Cllr P Taylor and AGREED to approve and accept the Annual Return and implement the agreed actions with immediate effect.
- e) **TO CONSIDER REQUEST FOR PORTABLE HEARING LOOP.** It was agreed that the Parish Council would fund a portable hearing loop to be held in WI/Village Hall at a cost of £160.00.

0639. VILLAGE ISSUES.

- a) **LITTER PICK.** The autumn litter pick had been carried out week commencing 3 November 2014.
- b) **INFORMATION LEAFLET.** It was noted that the 2014 Information Leaflet had been distributed around the village. Thanks to Cllr P Taylor for helping to deliver.
- c) **HORSLEY WOOD COTTAGES.** It was noted that Japanese knotweed is growing along the bridle path through the woods. The permissive path was discussed briefly and further discussion was deferred until next year.

0640. REPORTS FROM REPRESENTATIVES ON COMMITTEES.

- a) **Ovingham Joint Burial Committee.** Nothing to report.

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b) **East Tynedale Parish and Town Councils Forum.** Minutes of the meeting held on 14th October had been circulated to all councillors.

0641. COUNTY COUNCILLORS REPORT. County Councillor Paul Kelly gave an update on matters relating to Northumberland County Council.

- **ROAD CONDITIONS.** A road condition map had been produced with areas highlighted for repairs/improvements. Very little is planned for Horsley. .
- **LOCAL PLAN, CORE STRATEGY.** This final draft document is due to go to consultation on 12 December 2014 and will run until 11 February 2015.
- **PRUDHOE HIGH SCHOOL.** It was noted that Prudhoe Community High School had been taken out of special measures.
- **OVINGHAM BRIDGE.** Repairs to the bridge are currently falling behind schedule however the contractors are expecting to complete within the 12 month period. There will be a daily penalty should the repairs not be completed on time.
- **HEXHAM BUS STATION.** It was noted that the Loosing Hill site is the preferred option for the relocation of Hexham Bus Station with dropping off points along Priestpopple.

0642. DATE OF NEXT MEETING. The next meeting of the Parish Council will be held on Monday 19th January 2015 at 7.00pm in the WI Hall.

Signed as an accurate record