

Community Councils  
Standard Financial Reporting Format

Receipts and Payments Account for the year ended 31st March 2012

Achmore and Stromeferry Community Council

2012

2011

Income	£	£
<i>Highland Council Grant</i>	£0.00	
<i>Sponsorship</i>	£0.00	
<i>Donations</i>	£0.00	
<i>Contributions Received</i>	£0.00	
<i>Other Income</i>	£0.00	
<i>Interest</i>	£1.52	£1.53
<b>Total Income</b>	<b>£1.52</b>	<b>£1.53</b>

Expenditure			
Highland Council Grant	<i>Secretary's Fees</i>		£289.95
	<i>Meeting Expenses</i>		
	<i>Administration</i>		
	<i>Data Protection</i>		
	<i>Community Newsletter</i>		
	<i>Travel and Subsistence</i>		
Donations	<i>Village Christmas Party</i>	£100.00	
	<i>Scottish Rights of Way</i>	£16.00	£16.00
	<i>SCLVO Membership</i>		
Maintenance Work	<i>Advertising Notice Boards</i>	£444.00	
	<i>Dispensers</i>		
Community Events			
<b>Total Expenditure</b>		<b>£560.00</b>	<b>£305.95</b>

<b>Surplus/Deficit for the year</b>	<b>-£558.48</b>	<b>-£304.42</b>
Add Balance brought forward	£3,796.63	£4,101.05
<b>Balance carried forward</b>	<b>£3,238.15</b>	<b>£3,796.63</b>

**Community Councils  
Standard Financial Reporting Format - Example**

**Bank Reconciliation at 31st March 2012**

**Achmore and Stromerry Community Council**

<b>Current Account</b>	<b>£</b>	<b>£</b>
<b>Balance at 1 April 2011</b>		<b>£3,796.63</b>
Add: Income(excl. Deposit Account interest)	£1.52	
Less: Expenditure	£116.00	
Surplus/(Deficit) for the year		-£114.48
Less: Transfer to Deposit Account		
<b>Balance at 31 March 2012</b>		<b>£3,682.15</b>
<b>Bank Statement</b>		
Balance per the statement at 31 March 2012		£3,682.15
Less Unpresented cheques		£587.44
Add: Unbanked income		£0.00
<b>Balance at 31 March 2012</b>		<b>£3,094.71</b>

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**Balance Sheet as at 31st March 2012**

**Achmore and Stromeferry Community Council**

		<b>2012</b>	<b>2011</b>
	£	£	£
<b>Fixed Assets</b>		£0.00	£0.00
<b>Current Assets</b>			
Current Account		£3,094.71	£3,796.63
<b>Net Assets</b>		<b>£3,094.71</b>	<b>£3,796.63</b>
<b>Represented By</b>			
<b>Capital Valuation Account</b>			
<b>Revenue Reserves</b>			
Balance at 1.04.11	£3,796.63		£4,101.05
Surplus/Deficit for the Year	-£558.48		-£305.95
Balance at 31.03.12		£3,238.15	
<b>Total Funding</b>		<b>£3,238.15</b>	<b>£3,795.10</b>

**Independent Examiners Certificate**

I hereby certify that the Accounts to the 31st March 2012 are an accurate summary of the underlying books and records of Stromeferry & Achmore Community Council.

Signature: \_\_\_\_\_

Print Name \_\_\_\_\_

**Community Councils  
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**Receipts and Payments Account for the year ended 31st March 2013**

**Achmore and Stromeferry Community Council**

**2012-13**

<b>Income</b>	<b>£</b>	<b>£</b>
<i>Highland Council Grant</i>	£1,030.19	
<i>Sponsorship</i>	£0.00	
<i>Donations</i>	£0.00	
<i>Contributions Received</i>	£0.00	
<i>Other Income</i>	£0.00	
<i>Interest</i>		
<b>Total Income</b>	<b>£1,030.19</b>	

<b>Expenditure</b>			
Highland Council Grant	<i>Secretary's Fees</i>		
	<i>Meeting Expenses</i>		
	<i>Administration</i>	£36.00	
	<i>Data Protection</i>	£35.00	
	<i>Community Newsletter</i>		
	<i>Travel and Subsistence</i>		
Donations	<i>Village Christmas Party</i>		
Subscriptions	<i>Scottish Rights of Way</i>		
	<i>SCLVO Membership</i>	£15.00	
Maintenance Work	<i>Advertising Notice Boards</i>	£0.00	
	<i>Dispensers</i>	£76.44	
Community Events			
		£0.00	
<b>Total Expenditure</b>		<b>£162.44</b>	

<b>Surplus/Deficit for the year</b>	<b>£867.75</b>
Add Balance brought forward	£3,238.15
<b>Balance carried forward</b>	<b>£4,105.90</b>