

TULLYNESSLE AND FORBES HALL AND COMMUNITY ASSOCIATION
MINUTES OF ANNUAL GENERAL MEETING MAY 17th 2017

Present: Rod Campbell, Bob Leonard, Alicia Murray, Edna Matthew, Gloria Malcolm, Sue Gassaway, Lee-anne Kerrigan, John Wright, Sheila Taylor, Sandy Mathers, Edna Harris
Also in attendance: Lyn Walker, Pamela Taylor, Mary Fear

Rod Campbell welcomed everyone to the Annual General Meeting 2017

1. **Apologies:** Colin Spence, Penny Fuller

2. **Minutes from 2016 AGM**

These were accepted as a true record. Proposed by Gloria Malcolm, seconded by Bob Leonard. There were no matters arising.

3. **Trustees' Report**

Rod Campbell spoke to the Trustees' Report, which he had previously circulated and which all those present had sight of. The report provided information of how the activities of the last year matched up against the objectives approved by the 2016 AGM. The objectives were under the following headings: General financial and management / Social / Facilities..

Rod thanked all regular users, who provide the income used to provide all the services to the community.

There were two amendments to the Report proposed and accepted at the meeting

- under Social Objectives change the sentence "CPR courses...attended" to "CPR courses organised by Donside Defibrillator Group, were held in the Hall"
- under Facilities Objectives change the sentence "Quotes have been ...2017/18" to "The wooden floor of the Hall is scheduled to be renovated in 2017/18"

4. **Finance Report**

Alicia Murray spoke to the Treasurer's Report and audited accounts, which she had previously circulated. All those present had sight of them. One question re Bite and Blether support. Answer was that this support will be reviewed in June 2018.

5. **Booking Administrator's Report**

Lyn Walker spoke to her Report which had been previously circulated. All those present had sight of the report and the Special Rates Event Summary 2016-17.

Questions and discussion re 1 hour bookings and need to monitor them/ funeral teas /cancellations due to faulty heating. It was felt worth noting that the number of cancellations does not in any way reflect the huge inconvenience caused to the classes and groups and committee members because of the faulty heating. **GLORIA** will change the website booking form to say if anyone does NOT want to be on the mailing list they are to tick a box.

6. **Strategy and Objectives**

These were covered in the Trustees' Report. **EDNA H** will put the topic on a future committee meeting agenda. Sub committee to be formed to decide on future objectives.

7. **Election of Committee 2017-18**

All existing committee members were willing to remain as committee members. New member elected: Mary Fear, proposed by Gloria Malcolm and seconded by Sheila Taylor. Mary Fear was duly elected to the committee.

8. Appointment of Office Bearers and Auditor

Chair: Bob Leonard: proposed by Rod Campbell and seconded by Alicia Murray

Vice Chair: Rod Campbell: proposed by Edna Matthew and seconded by Gloria Malcolm

Secretary: Edna Harris: proposed by Gloria Malcolm and seconded by Sue Gassaway

Treasurer: Alicia Murray: proposed by Gloria Malcolm and seconded by Sheila Taylor

Auditor: Penny Fuller: proposed by Alicia Murray and seconded by Bob Leonard (agreed that existing fees paid to the auditor would be paid going forward)

GLORIA to update committee contacts information on website and **EDNA H** to send out new committee contacts list.

9. AOCB

none