

# Evanton Wood Community Company

Charity SC 0420265; Incorporated in Scotland as a Limited Company 332678

## Minutes of AGM

Held on 5 October 2017

at 7.30pm in the CORNERSTONE CAFE

Present: 14 people (list attached) of whom 12 members including 6 directors (listed at end).

Apologies: Col. Patrick Baird, Trevor Black, Deirdre James

1. The **minutes** of the 2016 AGM were approved as a true record [proposed by Kenny McCusker; seconded by Celina Peoples].
2. David Smith presented the **Chair's Report** (*attached*).
3. Adrian Clark presented the verbal **secretary's report** which highlighted that the Heritage Lottery Fund had approved the final payment for the 5 year project and congratulated everybody on an excellent outcome.

He presented 2 short slide/films plus the drone footage of the wood created by Stewart Baxter.

David Smith thanked Adrian for the work he had done in completing the HLF report. This is to be made available on Dropbox and the website. [click [here](#)]

4. Adrian Clark presented the **accounts** for the period ending 31 Oct 2016.
  - It was explained that these are fully accrued accounts and the company funds include all the assets of the company (including the wood and all activities to date).
  - Significant income is shown as owing to the company by HLF (the final 10 per cent).
  - They had been approved by the Board and the independent examiner Frame Kennedy, submitted to and accepted by Companies House and OSCR.
  - Thanks were expressed to Penny Gray for treasurer duties and to Leslie Logan for preparing the accounts.
  - The meeting endorsed the acceptance of the accounts as presented (prop. Douglas Wilson, sec. Gary Payne).
5. There are currently 49 members of whom 32 are life members. The **annual subscription** for membership left unchanged.
6. In line with the Articles of Association Penny Gray stood down as an **elected director** having served 2 consecutive 3-year terms and not being eligible for re-election for 1 year. Blandine

Lynch stood down having served 1 term and being eligible for re-election. Simon Hindson resigned from the Board having served 2 years of a second 3-year term. The chair thanked the members standing down for their service.

3 nominations were received for elected director positions:

- Adrian Clark – proposed by Barbara Clark, seconded by David Smith
- Douglas Wilson – prop. by David Smith, seconded by Padmolka Smith
- Blandine Lynch – prop. by Celina Peoples, seconded by Kennie McCusker

All the above are fully paid up members.

There being 4 vacancies all 3 candidates were duly elected onto the Board.

The continuing board members were:

- David Smith
- Celina Peoples

7. It was agreed to retain as **Independent Examiner** Frame Kennedy Chartered Accountants [Proposed by Adrian Clark; seconded by Celina Peoples].
8. **Questions and comments** were made as follows:
  - R. Trotter raised his concern about parking on Camden St. by people visiting the wood and suggested larger signage. The Chair indicated that organised groups were asked to use the car-park; he agreed that this would become an agenda item for the board.
  - G. Payne mentioned the village website portal, on which Evanton Community Wood has quite recently had a presence
9. David Smith **thanked** all for attending. The meeting closed at 20h20.

*NB The Reports and accounts have been posted on the company website [www.evantonwood.com](http://www.evantonwood.com) (under Reports and Minutes)*

Present at the AGM (\* = member):

David Smith (Dir.) \*  
Douglas Wilson (Dir.) \*  
Adrian Clark (Dir.) \*  
Gary Payne \*  
Blandine Lynch (Dir.) \*  
Christine Hamilton \*  
Martin Green \*  
Barbara Clark \*  
Simon Hindson (Dir.) \*  
Penny Gray (Dir.) \*  
Kennie McCusker \*  
Celina Peoples (Dir.) \*  
Rodney Trotter  
Victor Hawthorne